Amey

→ Life's better connected

The Amey Code

Living our values



At Amey, we strive to bring the best version of ourselves to our work, treating each other with care, respect, and honesty in every interaction.

Our culture of cross-company teamwork and shared expertise creates more value for our clients, our people, and the end users of our services. We innovate, inspire, and deliver better solutions through connecting new insights with our deep personal expertise.

We are committed to sustainability, collaborating as one team to find smarter, more sustainable answers to our clients' challenges. We work with partners who share our values and can help us to achieve our commercial, service delivery, social value, and sustainability goals.

The decisions and actions we make impact others, our contracts, and the overall integrity of Amey.

We run our business responsibly, fairly and transparently, always considering our impact on the wider community and environment. We believe that business growth can be sustainable, ethical, and have a positive impact on society.

Every decision, strategy, and partnership is underpinned by the Amey Code, a shared ethical framework that defines how we behave. The Amey Code builds on our values and sets out our commitment to act with integrity in everything that we do. By following the principles set out in the guide, we exceed clients' expectations, create a workplace where people can bring their best, and contribute to protecting our shared future.

The Amey Code applies to every single permanent, temporary, and agency employee, as well as individuals engaged by our subsidiaries and suppliers. Everyone who works for and with Amey is expected to ensure that:

We treat everyone with respect

We conduct our business responsibly and with integrity

We do not misuse property or information

I ask that every single employee not only reads this document but commits to following the spirit of the Amey Code and applies it to their everyday working life.

Andy Milner
Chief Executive

Officer

Amey policies

About Amey



We are a leading provider of full lifecycle engineering, operations and decarbonisation solutions for transport infrastructure and complex facilities.

For over 100 years, we have transformed the UK's infrastructure. Now we are transforming it for the next 100 years.

Infrastructure is the lifeblood of our country. It connects our communities, drives our economy, and improves the lives of millions. People just expect it to work. But rising costs, extreme weather and the energy transition are making it more complex than ever.

We understand the pressures our clients face because, for the past 100 years, we have tackled them together. In the last decade, we have developed a world-leading, in-house data science capability to advise on emerging challenges. Now we are blending our analytical and operational expertise to rise to the toughest challenges of our time, from decarbonisation to more resilient transport.

We are signatories to the UN Global Compact and support the achievement of the Sustainable Development Goals. Our products and services are ever evolving, but our mission is the same as it has always been - enhancing life and protecting our shared future.

Our values are the foundation of our culture, guiding our interactions and relationships with customers, partners, suppliers and the communities in which we operate.

We put safety first, always

Putting safety first, every day, for everyone, with zero exceptions.

We win as one

Our culture of cross-company teamwork and shared expertise creates more value for our clients, our people and end users of our services.

We bring the best

Every day we strive to bring the best version of ourselves to our work.

We are inspired by insight

We innovate, inspire and deliver better solutions through robust data and new insights combined with our deep personal expertise.

We look after each other

We treat each other with care, respect, and honesty in every interaction.

Amey policies

The Amey Code

Amey policies

How to raise a concern

We treat everyone with respect

- 1. We promote fair and inclusive workplaces and do not tolerate harassment, bullying or discrimination.
- 2. We ensure safe service delivery for our employees, customers and members of the public; providing a safe place to work.
- 3. We respect and protect human rights.
- **4.** We give back to the communities in which we work and live.

Navigate to section

We conduct our business responsibly and with integrity

- 5. We do not permit or condone any act of fraud, bribery, corruption or deception and operate in full compliance with the law.
- 6. We avoid or manage situations where personal interests or actions could conflict or appear to conflict with our best interests or our obligations to our clients and we take decisions in an open and transparent manner.
- 7. We avoid undue influence through giving or accepting gifts and hospitality or making donations to political parties.
- **8.** We only engage in fair and lawful competition.
- **9.** We recognise our impact on the on the environment and commit to progressing the goals of sustainable development.
- **10.** We only work with suppliers that apply the same standards of ethical behaviour as ourselves.

Navigate to section

We do not misuse property or information

- **11.** We protect information and everyone's privacy.
- **12.** We only use Amey assets, intellectual property and systems for work purposes.
- **13.** We communicate honestly and report accurately.

Navigate to section

Who does the Amey Code apply to and what does it mean in practice?

The Amey Code applies to all permanent, temporary and fixed term employees, agency workers, contractors and people engaged by our suppliers.

It relates to the way Amey and all our people conduct themselves with customers, colleagues, suppliers and in the communities where we work and live.

We only work with third parties who uphold the same standards as we do. This includes joint venture partners, subcontractors and suppliers.

The policies referred to in the Amey Code contain further details of what activities are permitted and which are not permitted, any approvals which are required and an obligation to be vigilant and to report any suspicious activity.

If you work for or with Amey, you are responsible for understanding the Amey Code and the related policies, and for asking questions when you are unclear about something.

Failure to adhere to the Amey Code will result in the appropriate action being taken against those individuals and organisations.





Amey policies

Navigate to section:

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How to raise a concern

We promote fair and inclusive workplaces and do not tolerate harassment, bullying or discrimination.

Amey is committed to achieving an inclusive working environment that values equality, diversity and inclusion. Everyone has an equal opportunity to fulfil their potential and 'be their best' in an open and supportive working environment.

This means that we promote diversity, treat everyone fairly and respect differences in a culture where everyone can participate equally no matter their background, identity or circumstances. The result is that people feel valued, comfortable and confident to be themselves in a way that suits them and delivers business needs.

In practice, respecting and accepting people for who they are by making adjustment or alternative interventions to remove barriers for people regardless of age, disability, gender reassignment, marriage and civil partnership, race, religion or belief, sex, sexual orientation and pregnancy or maternity.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will maintain a supportive, inclusive work environment that is free from discrimination, harassment, victimisation and bullying, and encourage and support those who report such behaviour
- ✓ I will hire the right candidates for jobs, ensuring they are appropriately qualified
- ✓ I will respect that diversity brings value to our work environment
- I will not accept any kind of discrimination
- I will not make inappropriate jokes, try to humiliate a colleague or spread gossip and rumours
- I will not threaten a colleague with physical or verbal violence
- I will not communicate, use language or engage with colleagues or any stakeholders in a manner that is offensive to them, derogatory or unlawful or which might damage Amey's reputation.

For further detail, please refer to the following Amey policies:

- Inclusion
- Safeguarding
- Dignity at Work
- Flexible Working
- Recruitment and Selection

Our goal is to ensure we have safe service delivery for our employees, customers and members of the public; providing a safe place to work.

At the heart of our approach to health and safety is the belief that all harm is avoidable and that there is no such thing as an inevitable injury.

Amey expects its employees to attend for work in a fit and appropriate state with no impairment from the misuse of alcohol, drugs or similar substances.

We also respect the importance of people feeling able to bring their whole self to work; for them to be aware of their own wellbeing and to raise a concern if that may affect their ability to work safely.

Our safety code:

- ✓ I am ready to go, fit and well
- ✓ I am kitted out, with the right tools, equipment and competence
- ✓ I will stick to the plan and re-assess if things change
- ✓ I will stay alert, aware of risks and hazards
- ✓ I will 'Shout Out!' if I have concerns about my own or anyone else's safety.

For further detail, please refer to the following Amey policies:

- Health and Safety
- Alcohol and Drugs
- Wellbeing

If in doubt SHOUT OUT!

SHOUT!

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Navigate to section:

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We respect and protect human rights.

We do not exploit anyone. We uphold the rights of all those who work for or with us and of the communities in which we operate.

This means refusing to do business with any person, company or organisation that fails to uphold the standards and principles of basic human rights or has links with an oppressive regime that give us cause for concern.

We do not tolerate forced, debt-bonded, indentured labour practices or human trafficking. We expect every party who we have dealings with to adhere to the commitment of reducing the risk of modern slavery in the supply chain, as we do ourselves.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will protect human rights
- ✓ I will support the principles for reducing the risk of modern slavery in our supply chains
- ✓ I will encourage employees and suppliers to identify any person they think may be at risk from these practices so we may help them.

For further detail, please refer to the following Amey policies:

- Anti-Slavery and Human Trafficking
- Working Hours
- International Development

Navigate to section:

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We give back to the communities in which we work and live.

We collaborate with communities to understand the impact from our activities. We commit to creating positive social value through actions to improve the economic, social and environmental wellbeing of people and communities in the geographies in which we operate.

Our stakeholders include, but are not limited to, our employees, agency workers, customers, partners, suppliers, contractors and subcontractors, shareholders, governments, regulators and the communities in which we work and live.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will develop constructive relationships with all stakeholders, treating them with respect and professionalism
- ✓ I will work with stakeholders to resolve disputes at the earliest stage
- ✓ I will support activity that seeks to build positive relationships with people and communities, contributing to initiatives that aim to improve their wellbeing
- ✓ I will listen to the concerns of local communities and, wherever we can, act to mitigate them
- X I will not communicate with or engage with Amey stakeholders in a manner that is derogatory or unlawful or which might damage Amey's reputation
- X I will not disrespect the people or communities in which we work and live.

For further detail, please refer to the following Amey policies:

- Social Value
- Volunteering

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We do not permit or condone any act of fraud, bribery, corruption or deception and operate in full compliance with the law.

It is essential for us to conduct our business in full compliance with the law and to ensure that all our dealings are conducted professionally, fairly and with integrity in an open, transparent and corruption-free environment.

Compliance with the law is the minimum standard of conduct required by Amey. We recognise that legal systems and laws vary across the countries in which Amey operates - Amey will strive to apply the highest operating standards in full compliance with the applicable laws across all its operations internationally.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will always ensure I conduct myself in line with Amey and applicable client policies, in an open, transparent and corruption-free environment
- ✓ I will ensure all invoices, reports and information furnished to parties as may be required by law or contract are clear, accurate and complete
- ✓ I will report any attempts to bribe or solicit bribes from the company or any Amey employee, supplier or third party
- ✓ I will carry out any assessments or valuations accurately and completely and maintain accurate records
- ✓ I will ensure the actions I take and the decisions I make, will promote the long-term success of Amey
- I will not conduct, permit or condone any acts of fraud, bribery, corruption or deception
- I will not falsify records or make claims for work or activities that have not been properly incurred
- I will not ignore suspicious activities that I suspect might involve bribery, fraud, theft, falsification, deception or dishonesty
- X I will be vigilant and will report any suspicious activity.

For further detail, please refer to the following Amey policies:

- Anti-Corruption
- Anti-Fraud
- Travel
- Expenses
- International Development
- Whistleblowing

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We avoid or manage situations where personal interests or actions could conflict or appear to conflict with Amey's best interest.

Conflicts of interest arise if we participate in or promote activity in which there is a personal interest or that personally benefits an employee or a family member or a friends, or which might interfere with our ability to carry out our responsibilities to Amey, our customers and others in an open and transparent manner. These may include:

- Competing against Amey in any activity
- Having a business or personal interest in a competitor, supplier or client
- Other activities that place you in an actual or apparent conflict with your or Amey's obligations or responsibilities.

It is important that we avoid activities that may interfere with any activity or decision making at Amey and disclose all actual and perceived conflicts to Amey so that these conflicts can be appropriately managed and decisions made in an open and transparent manner without any undue influence.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will disclose any conflicts of interest that I become aware of and will manage them appropriately and transparently
- X I will not undertake activity that benefits me, my family and friends or fellow work colleagues personally in a way that is not sanctioned by the business or to engage in any activity that places myself or my work colleagues in an actual or apparent conflict of interest with Amey or its customers or suppliers.

For further detail, please refer to the following Amey policies:

- Conflict of Interests (personal)
- Business Ethics





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We avoid undue influence through giving or accepting gifts and hospitality or making donations to political parties.

Amey operates in an open and transparent manner and avoids decision making which may be as a result of undue influence.

While accepting that reasonable giving and receiving of gifts and hospitality are part of business operations, gifts and hospitality can only be accepted or given in compliance with the Gifts and Hospitality policy and in accordance with customers' policies.

It is recognised that public bodies including government or local authorities operate restrictive gifts and hospitality policies and therefore care should be taken to understand the restrictions applicable to individuals working for or on behalf of public bodies before offering them any gifts or hospitality.

Amey is politically neutral and aims to serve the communities we work in regardless of the political party or leadership. We believe in providing services to communities irrespective of political affiliation.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will work to the best of my ability regardless of my political views
- ✓ I will work without undue influence through the giving or receiving of gifts and hospitality
- X I will not make monetary or other donations to any political parties or candidates on behalf of Amey
- X I will not accept, offer or provide gifts, cash/cash equivalent or hospitality that do not follow the Amey policy
- ✓ I will obtain the required approval and register any gifts of hospitality given or received in the appropriate register as required under the Amey policy.

For further detail, please refer to the following Amey policies:

- Gifts and Hospitality
- Charity and Sponsorship
- Anti-Corruption
- Conflicts of Interest (personal)



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We only engage in fair and lawful competition.

We compete for business based on the quality and value of our services, and through a strong reputation as a professional company operating to the highest ethical standards.

We always fully comply with all competition and anti-trust laws; violations of such laws are a serious matter and can result in significant penalties, severe business restrictions and reputational damage.

We will always act in an open and transparent manner with customers and will manage any professional, business related conflicts of interest in a manner that gives customers confidence in Amey's activities.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will only engage in fair and lawful competition on an open and transparent basis
- ✓ I will protect confidential and commercial sensitive information
- ✓ I will report any suspicions or allegations of possible anti-competitive behaviour
- ✓ I will report any professional, business related conflicts of interests and manage such situations in accordance with any agreed conflict management plan
- X I will not enter into any agreement with our competitors or exchange non-public sensitive information which could be perceived as hindering fair competition.

For further detail, please refer to the following Amey policies:

- Competition Law
- Business Ethics
- Conflicts of Interests (business)





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We recognise our impact on the environment and commit to progressing the goals of sustainable development.

Amey is committed to protecting and enhancing the environment. Collaborating with our customers, partners and supply chain we assess environmental risk and opportunity across the life cycle of the assets we manage and the projects we deliver, where relevant putting in place mitigation to prevent pollution and minimise our impact.

We believe in sustainable growth and actively pursue opportunities to deliver services that support the energy transition, limit or adapt to climate change, and protect and enhance nature and biodiversity.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will understand and apply the principles of Planet+ (our way of working to help the planet flourish)
- ✓ I will understand and seek to reduce the environmental risks associated with my day to day work
- ✓ I will consider how my work contributes to climate change and take action to reduce emissions
- ✓ I will apply the waste hierarchy (reduce, reuse, recycle) when sourcing and using materials for my projects
- ✓ I will encourage other employees, suppliers and partners to Amey to align their behaviours to support sustainability



For further detail, please refer to the following Amey policies:

Environment



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10

We only work with suppliers that apply the same standards of ethical behaviour as ourselves.

We conduct business with our suppliers openly and fairly, expecting them to have the same ethical approach to doing business as we have.

We do this by seeking to build long term, sustainable relationships built on mutual trust and communicating with them (both ways) clearly and concisely.

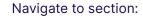
Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will deal with suppliers on an open and transparent basis and in a professional manner
- ✓ I will work without undue influence through the giving or receiving of gifts and hospitality
- ✓ I will disclose any conflicts of interest I may have or that may arise when working with suppliers
- I will not use suppliers that do not apply the same standards of ethical behaviour as we expect of our own employees

For further detail, please refer to the following Amey policies:

- Sustainable Procurement and Supply Chain
- Gifts and Hospitality
- Conflict of Interests (personal)





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We protect information and everyone's privacy.

We only use Amey assets, intellectual property and systems for work purposes. Amey understands the value of the information it holds on behalf of our customers, contracts and employees.

This information must only be used for the purpose which it is held or given and it must be stored correctly and securely for the duration that it is required.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will protect confidential and personal information and keep it secure
- ✓ I will promptly report any loss of personal information e.g. a laptop or memory stick containing a database of employee details
- X I will not take unnecessary risks or use information for purposes other than as intended.

For further detail, please refer to the following Amey policies:

- Information Security
- Data Protection and Document Retention
- Data Classification and Handling



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We do not misuse property or information

We only use Amey assets, intellectual property and systems for work purposes.

Amey assets are critical to day-to-day operations and should only be used for Amey's operational requirements. These assets should be protected, accounted for and not used for personal use or gain.

These include physical assets such as equipment, materials, supplies, laptops, phones, software and systems, and intangible assets such as time and intellectual property.

Amey does in certain limited situations permit reasonable and appropriate personal use of physical assets for non-workrelated purposes such as the occasional phone call or email from the workplace.

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will use Amey assets, intellectual property and systems for business use only and not for my own personal benefit
- ✓ I will keep Amey assets in a secure location, not leaving in cars or baggage areas of public transport and immediately report their loss or theft
- X I will not install any personal or nonapproved software on Amey devices
- X I will not take unnecessary risks with Amey assets and will keep them safe and secure
- X I will not use Amey computer systems to access, obtain, create or distribute any material that is illegal or offensive or that has been obtained illegally. This includes obscene, pornographic, sexist, racist, defamatory and abusive material or material that is in breach of copyright

For further detail, please refer to the following Amey policies:

- IT Hardware
- Acceptable Use
- Intellectual Property
- Anti-Fraud

Navigate to section:

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We do not misuse property or information

We communicate honestly and report accurately.

We carry out our operations in an open and transparent manner. It is important that Amey correctly, fully and accurately maintains records of all its activities.

This includes financial and non-financial reporting and record keeping completed by employees – including quality reports, inspection sheets, time records, expense reports, claim forms and resumes.

We fully disclose all our tax liabilities, and do not engage in tax evasion.

Navigate to section:

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How to raise a concern

Everyone who works for and with Amey is expected to adhere to these ways of working:

- ✓ I will ensure financial and performance reporting and information communicated to other parties is clear, accurate and complete
- ✓ I will comply with internal financial controls and only process transactions in accordance with our delegated authority or once specific approval has been received
- ✓ I will ensure all company communications and disclosures have received appropriate internal approval, no matter what the medium
- X I will not guess or make assumptions, create false or inaccurate records or sign off on any work without having checked the correctness and completeness of the content and documents
- X I will not falsify records or make claims for work or activities that have not been properly incurred
- X I will not ignore suspicious activities that I suspect might involve bribery, fraud, theft, deception or dishonesty
- ✓ I will be vigilant and will report any suspicious activity.

For further detail, please refer to the following Amey policies:

- Corporate Communications
- Social Media
- Anti-Fraud
- Corporate Criminal Offences
- Revenue Recognition
- Risk Management
- Whistleblowing

How to raise a concern

Navigate to section:

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How to raise a concern or ask a question

An employee should first consider whether the matter can be resolved locally by raising it directly with the person involved, or with their manager or by pursuing it through an existing Amey policy or procedure.

Speak to the person in question

If you see something taking place that you feel is inappropriate and against the Amey Code, please challenge it if you feel able to. You will always have the full support of Amey's leadership team in challenging inappropriate behaviour.

Speak to your (or another appropriate) people manager

To ensure that relevant action is taken, please raise any questions you have or concerns regarding a colleague's behaviour with your or a relevant supervisor or manager.

Whistleblowing Helpline

Employees are strongly encouraged to report any suspected malpractice or wrongdoing by Amey or its employees that falls short of Amey's principles and the Amey Code or is not compliant with its other policies and procedures or the law.

Any concerns should be reported to our Whistleblowing Helpline (0800 160 1797).

What happens when I call?

Employees will be asked to set out in as much detail the background and history of their concern, giving names, dates and places where possible, and the reason they are particularly concerned about the situation. Although employees are not expected to prove the truth of an allegation, they will need to demonstrate that there are sufficient grounds for the concern.

This service is strictly confidential. If they have given their name and have asked for feedback, they will be kept informed of the response from Amey and any further investigations.

What happens next?

Amey undertakes to treat each disclosure with due regard and undertake a level of investigation appropriate to the seriousness of the allegation. Any investigation will be undertaken by an investigator appointed by the Monitoring Officer.

For further detail, please refer to the following Amey policy:

Whistleblowing

Amey policies

Key policies

We are a leading provider of full lifecycle engineering, operations and decarbonisation solutions, for transport infrastructure and complex facilities.

Our purpose is to deliver sustainable infrastructure that enhances life and protects our shared future.

We combine exceptional expertise in Consulting & Design and Advisory & Analytics with our operational capabilities to design, manage and maintain clients' assets throughout their lifetime.

Our leading data and analytics solutions enable us to design transformative solutions that strengthen resilience and drive sustainable improvements.

Amey policies

- Acceptable use
- Alcohol and Drugs
- Anti-Corruption
- Anti-Fraud
- Anti-Slavery and Human Trafficing
- Business Ethics
- Charity and Sponsorship
- Competition Law
- Conflict of Interest (personal)
- Conflict of Interest (business)
- Corporate Communications
- Corporate Criminal Offences
- Data Classification and Handling

- Data Protection and Document Retention
- Dignity at Work
- Environment
- Expenses
- Flexible Working
- Gifts and Hospitality
- Health and Safety
- Inclusion
- Information Security
- Intellectual Property
- International Development
- IT Hardware
- Recruitment and Selection

- Revenue Recognition
- Risk Management
- Safeguarding
- Social Media
- Social Value
- Sustainable Procurement and Supply Chain
- Travel
- Volunteering
- Wellbeing
- Whistleblowing
- Working Hours

